

Corona traffic light status: **GREEN**

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1. Corona traffic light system

- Stable infection numbers mean regular classes and university operations – in compliance with hygiene regulations.

2. Accessing and staying in university buildings

- All persons staying in university buildings must follow the hygiene regulations and make sure that contact tracing is possible.
- Avoid forming crowds in rooms or anywhere else in the university. Always comply with maximum attendance regulations.
- Visitors (incl. library users) register at the porter's lodge upon arrival.
- Staff cards are activated. Administrative staff is registered through the time tracking system.
- Teachers' and students' access cards are activated 24/7. Register with your key card: It must be read at least once upon entering the building.
- You can access the studios, labs and workshops (for which you have access permission) just like before the introduction of corona-related restrictions.
- Students' key cards are activated after confirming compliance with the COVID-19 prevention regulations on ufg-online.
- Students contribute to reducing the risk of infection by using workshops and studios only on days when the rooms are not already reserved for regular classes.

3. Classes

- If infection numbers are stable, scheduled classes take place in compliance with hygiene regulations.
- Classes or parts of classes where this is not feasible without a major loss of quality shall be held via distance learning.

4. Examinations

- Examinations can be held in compliance with hygiene regulations.

5. Library

- Lending services and the reading room are available. Maximum access number: 25 persons.
- Guests are required to register at the porter's lodge at Hauptplatz 8.

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6. Events

- Any events involving external guests can only take place in compliance with the safety concept.
- Events without external guests may take place in compliance with maximum room occupancy and hygiene regulations. Depending on attendance and programme, strictly internal events may require a safety concept as well.

7. Mobilities

- Excursions should only take place in duly justified cases – and only in Austria.

8. Administrative staff

- **Home-work**
 - The usual, agreed working times and attendance times apply.
 - Exception: at-risk persons. Their individual needs must be taken into account. Members of an at-risk group are asked to notify the HR department in order to create digital access (home office) in consultation with a supervisor and the rectorate. Procedures concerning home-work time-tracking must be determined.
- **Personal service hours** are possible in compliance with hygiene regulations.

9. At-risk groups and persons with care responsibilities

- At-risk groups are defined here:
https://www.ris.bka.gv.at/Dokumente/BgblAuth/BGBLA_2020_II_203/BGBLA_2020_II_203.html
- A medical certificate must be submitted.

10. Instructions for (suspected) cases of infection

- **If symptoms occur at university:**
 - Patient calls 1450
 - If severe symptoms occur (difficulty in breathing, high fever,..), the patient or an immediate contact person calls 144.
 - Inform the rectorate (Daniela Grogger: 0732 7898 2220, daniela.grogger@ufg.at)
 - Isolate the patient immediately, give them mouth and nose protection, disinfect hands (use disinfectants or wash hands with soap).
 - Follow medical instructions (given by doctor/health authorities).

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- **If symptoms occur at home:**
 - Contact the AGES coronavirus hotline (0800 555 621) for general questions.
 - Patient calls 1450 in a suspected case of infection.
 - If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144
 - Patient informs university (Daniela Grogger: 0732 7898 2220, daniela.grogger@ufg.at)
 - Patient self-isolates, makes a list of all recent personal contacts (if possible, including phone numbers and addresses).
 - Follow medical instructions (given by doctor/health authorities).
- **Confirmation of a coronavirus infection:**

If an infection has been confirmed:

 - Patient informs university (Daniela Grogger: 0732 7898 2220, daniela.grogger@ufg.at).
In severe cases, municipal or state health authorities inform the university.
 - Follow official instructions (municipal or state health authorities).

**Please mind the general regulations as defined
in the COVID-19 prevention measures!**