

# Traffic light status: yellow

Effective from 12 July 2021

## 1. Accessing and staying in university buildings

Access cards of students, administrative staff and artistic-scientific staff are activated without any time restrictions - for the rooms which each respective group is authorised to enter.

Despite extensive testing, all hygiene regulations must be followed:

- 2-metre minimum distance
- wherever a 2-metre minimum distance cannot be kept, the wearing of mouth and nose protection is mandatory.
- ventilation of rooms
- disinfection
- maximum attendance in rooms

In order to be able to trace possible infection chains, you must use your access cards so the locking system and the time-tracking system can track movements

Visitors (including library users) must register at the porter's lodge upon arrival.

**Infopoint opening hours:** Mon-Thu 08:30-17:00, Fri 08:30-16:30

## 2. Classes

There will be no classes during summer break.

## 3. Examinations

If possible, examinations should be held remotely.

Personally attended examinations may be held in compliance with the '3G' regulations (negative test certificate, recovered or vaccinated) and the other hygiene regulations.

Students who are part of an at-risk group or unable to attend an examination physically due to the pandemic must receive the opportunity to attend the examination remotely or to take the examination at a later point in time.

## 4. Library

Lending services and the reading room are available.

All hygiene regulations must be followed.

A maximum of 8 people may access and stay in the library rooms at the same time.

Library guests must register at the porter's lodge at Hauptplatz 8. They must present a negative COVID-19 test certificate (tested, vaccinated or recovered).

**Opening hours:** Mon, Tue, Thu, Fri 09:00-13:00, Wed 13:00-17:00

The library is closed between 2 August and 13 August 2021.

## **5. Events**

All events which can take place online should not involve physical attendance.

Events such as exhibitions involving external guests require an advance safety concept (testing, room size, number of participants etc.) and must be coordinated with the office of exhibition and event organisation. Necessary safety measures correspond to the current pandemic situation as well as legal and official regulations. These events require advance approval by the rectorate.

## **6. Mobilities**

Excursions may only take place in Austria and in duly justified cases and require approval of the Vice-Rector for Art and Teaching.

Mandatory excursions must be substituted by an alternative or held at a later point in time.

## **7. Administrative staff and persons with care responsibilities**

### **Home-work**

Since 7 June 2021, employees' presence at the university is the rule. Telework arrangements may be made in exceptional cases only.

Employees who have an office room which they can use alone can work at the university again. Wherever employees share an office room, appropriate measures must be taken (e.g. temporary transfer of workspaces to university rooms which are currently not being used otherwise, or other measures such as installing of acrylic glass screens between workspaces).

Persons belonging to an at-risk group are requested to contact the HR department: a suitable solution will be found in consultation with the supervisor and the rectorate.

**Personal service hours** require advance notification and compliance with hygiene regulations.

## **8. Instructions for (suspected) cases of infection**

### **If symptoms occur at university:**

- Patient and House Service call 1450
- If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144

- Inform the rectorate (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at))
- Isolate the patient immediately, give them mouth and nose protection, disinfect hands (use disinfectants or wash hands with soap).
- Follow medical instructions (given by doctor/health authorities).

**If symptoms occur at home:**

- Contact the AGES coronavirus hotline (0800 555 621) for general questions.
- Patient calls 1450 in a suspected case of infection.
- If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144
- Patient informs university (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at))
- Patient self-isolates, makes a list of all recent personal contacts (if possible, including phone numbers and addresses).
- Follow medical instructions (given by doctor/health authorities).

**Confirmation of a coronavirus infection:**

If an infection has been confirmed:

- Patient informs university (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at)). In severe cases, municipal or state health authorities inform the university.
- Follow official instructions (e.g. municipal or state health authorities).

**Questions on COVID-19 regulatory issues should be sent via e-mail to [krisenstab@lists.ufg.at](mailto:krisenstab@lists.ufg.at).**