

## Traffic light status orange

Applicable from 09.04.2022 until 30.04.2022

Infection numbers are very high, adequate precautionary measures continue to be necessary.

### 1. Use of university buildings

Wearing an FFP2 mask is mandatory for everyone (university members, students, visitors). However, getting vaccinated and getting tested for Covid-19 on a regular basis is strongly recommended. If you have no home test kits left or if you just want to get tested, you can collect an antigen rapid test from the porter's lodge during service hours.

#### Accessing and staying in university buildings during lecture periods (until 10 April and from 25 April 2022)

Access is possible for all university members, access cards are activated. The info point/porter's lodge are open as follows:

Mon-Fri	Hauptplatz 6	08:30–18:30
	Hauptplatz 8	14:30–18:30
	Domgasse 1	14:30–18:30

#### Accessing and staying in university buildings during holidays (no classes, 11.04.–24.04.)

Access is possible for all university members, access cards are activated. The info point/porter's lodge are open as follows:

Mon-Fri	Hauptplatz 6	08:30–16:30
	Hauptplatz 8	12:30–16:30
	Domgasse 1	12:30–16:30

Strict compliance with **hygiene regulations** is required in all buildings:

- Wearing an FFP2 mask is mandatory in the entire university building, for the entire duration of your stay.
- Persons with a medical certificate must not wear an FFP2 mask. They are still required to wear mouth and nose protection. If a workroom is occupied by only one person, mask-wearing is not mandatory.
- Ventilate rooms.
- Disinfect regularly.
- Comply with maximum room occupancy (shown on every door to seminar rooms, workshops and studios).

For the potential tracing of infection chains, you are required to use the locking system or the time-tracking system (access cards) to record your access to and presence in university

buildings: Students, administrative staff and artistic-scientific staff must use their access cards for entering the building and each room.

## 2. Classes

Where possible, classes should be held as regular classes (personal attendance).

In order to reduce the risk of infection, wearing of FFP2 masks is mandatory during classes. Additionally, regular testing is recommended.

Students who belong to an at-risk group or cannot attend classes due to the pandemic situation must receive the opportunity to attend class via distance-teaching or, if possible, to take the class during another semester.

## 3. Examinations

Examinations should be held regularly (personal attendance) in compliance with hygiene regulations. In exceptional cases, examinations may be held remotely.

Maximum room occupancy regulations must be followed.

## 4. Library

Opening hours during lecture periods (until 10 April and from 25.04.2022)

Lending services are available. The reading room is open (maximum occupancy: 15 people). All hygiene regulations must be followed, wearing of FFP2 masks is mandatory (This rule applies to visitors as well).

**Opening hours:** Mon-Thu: 9:00-17:00, Fri: 9:00-15:00

Opening hours during holidays (no classes, 11.04.–24.04.2022)

**Opening hours:** Mon-Thu: 9:00-17:00, Fri: 9:00-15:00

The library is closed on Good Friday (15.04.2022)

## 5. Events

Events may take place after submission of a COVID safety concept (control of possibly required "G" certificates, room size, number of participants etc.). A complete concept must be drafted no later than three weeks before the event in consultation with exhibition and event management ([sylvia.leitner@ufg.at](mailto:sylvia.leitner@ufg.at)).

Required safety measures correspond to the current pandemic situation as well as legal/official requirements.

Realisation of events requires prior approval of the rectorate.

## **6. Mobilities**

Excursions may take place after approval by the Vice-Rector for Art and Teaching.

## **7. Administrative staff**

Until 30 April 2022, 50 % (guide number) of employees of each respective department should work from home as possible (depending on responsibilities). From 1 May 2022, all administrative staff's personal presence will be the general rule again.

If telework is not possible, e.g., because of essential work which can only be carried out on site, strict compliance with hygiene and safety distance regulations is mandatory. In any case, telework must be organised in consultation with the responsible supervisor and the responsible member of the Rectorate. Artistic-scientific department and institute officers (Referent\*innen) may choose telework if university operations allow and institute heads and the responsible members of the Rectorate agree. Anyone working from home must comply with time-tracking regulations and the guideline published in the news bulletin on 23 February 2022 ([Mitteilungsblatt Nr.25 Studienjahr 2021/2022](#)).

**Personal service hours** ('Parteienverkehr') require wearing an FFP2 mask.

## **8. At-risk groups and persons with care responsibilities**

At-risk groups are defined here:

<https://www.ris.bka.gv.at/GeltendeFassung.wxe?Abfrage=Bundesnormen&Gesetzesnummer=20011167>

Members of an at-risk group are requested to report to the HR department and submit a valid certificate.

If you have care duties due to a care facility being closed by official authorities or if you require a leave of absence due to voluntary care work at home, you may take advantage of extra care time opportunities until 8 July 2022. In this case, please report to the HR department.

## **9. Appeal for vaccination**

Only a vaccination offers protection against severe courses of an infection. On this account, the Rectorate appeals to all university members to get vaccinated as soon as possible.

## **10. Instructions for (suspected) cases of infection**

### **If symptoms of an infection occur at university:**

- Patient calls 1450
- If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144.
- Inform the rectorate (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at)).
- Isolate the patient immediately, give them mouth and nose protection, disinfect hands (use disinfectants or wash hands with soap).
- Follow medical instructions (given by a doctor/health authorities).

### **If symptoms of an infection occur at home:**

- Contact the AGES coronavirus hotline (0800 555 621) for general questions.
- Patient calls 1450 in a suspected case of infection. If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144.
- Patient informs the university (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at)).
- Patient self-isolates, makes a list of all recent personal contacts (if possible, including phone numbers and addresses).
- Follow medical instructions (given by doctor/health authorities).

### **Confirmation of a coronavirus infection**

If an infection has been confirmed:

- Patient informs the university (Ms Grogger: 0732 7898 2220, [daniela.grogger@ufg.at](mailto:daniela.grogger@ufg.at)). In severe cases, municipal or state health authorities inform the university.
- Follow official instructions (municipal or state health authorities).

### **Download the detailed course of action for (suspected) cases of a coronavirus infection (PDF file)**

**If you have questions concerning COVID-19 regulations, please send an e-mail to [krisenstab@ufg.at](mailto:krisenstab@ufg.at).**